

COMPUTING DEVICE TERMS OF USE – STUDENT FORM

One Macbook Air Laptop & charger or one iPad or other electronic devices for educational use are being lent to Borrower and are in good working order. It is the Borrower's responsibility to care for the equipment and ensure that it is retained in a safe environment. This equipment is, and at all times remains, the property of Central City Community Schools of Central City, Iowa, and is herewith lent to the student for educational purposes only for the Academic School year.

- Student may not deface or destroy this property in any way.
- Inappropriate use of or excessive damages to the machine may result in the student losing his/her right to use this computer.
- The equipment will be returned to the school when requested by Central City Community School District, or sooner, if the student withdraws from Central City Community School District prior to the end of the school year.
- The District Property may be used by Borrower only for non-commercial purposes, in accordance with the District's policies and rules, the Central City Community School District Code of Conduct, as well as local, state, and federal statutes.
- Borrower may not install or use any software other than software owned or approved by the District and made available to Borrower in accordance with this Receipt and Agreement.
- One user account with specific privileges and capabilities has been set up on the laptop for the exclusive use of the student/borrower to which it has been assigned. The student/borrower agrees to make no attempts to change or allow others to change the privileges and capabilities of this user account.
- The student/borrower agrees to make no attempts to add, delete, access, or modify other user accounts on the laptop and on any school-owned device.
- The Central City Community School District network is provided for the academic use of all students and staff. The student/borrower agrees to take no action that would interfere with the efficient, academic use of the network.
- Identification and inventory labels/tags have been placed on the laptop. These labels/tags are not to be removed or modified. If they become damaged or missing, contact tech support for replacements.
- Additional stickers, labels, tags or markings are not to be added to the laptop or the carrying case.

- An email account may be available for each student/borrower to use for appropriate academic communication with other students and staff members.
- It is the student/borrower's responsibility to regularly back up his/her files to their google account, USB or other storage device of the student's choice.
- The District is not responsible for any computer or electronic viruses that may be transferred to or from Borrower's device and Borrower agrees to use Borrower's best efforts to assure that the District Property is not damaged or rendered inoperable by any such electronic virus while in Borrower's possession.
- Borrower acknowledges and agrees that if the Borrower deliberately damages and/or destroys or through negligence damages and/or destroys a laptop they will be held liable for the replacement or repair cost of the laptop and will not be allowed use of a laptop for a minimum of one school year. Repair and/or replacement costs can be repaid to the District through community service or payment plan if the Borrower is unable to repay this District at one time.
- Borrower acknowledges and agrees that if the Borrower loses their laptop privileges they will be required to do the same work as other students only using more traditional methods. Borrower acknowledges and agrees that Borrower's use of the
- Borrower acknowledges to pay the total cost of any breakage of machines. Cost for repair will be determined by the Information Technology Department.
- The District reserves the right to charge up to the full replacement cost of equipment including laptops, chargers, and bags in the event of negligence, loss, or theft. District Property is a privilege and that by Borrower's agreement to the terms hereof, Borrower acknowledges Borrower's responsibility to protect and safeguard the District Property and to return the same in good condition and repair upon request by Central City Community School District.