

## MEAL CHARGES

In accordance with state and federal law, the *Central City Community School* adopts the following policy to ensure school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day, prevent the overt identification of students with insufficient funds to pay for school meals, and maintain the financial integrity of the nonprofit school nutrition program.

### **Payment of Meals**

*Students have use of a meal account. When the balance reaches negative \$10.00, A student may no longer charge extras or A La Carte items to this account until the negative account balance is paid. Students may pay cash directly for meals and A La Carte items. Payments may be made by online through PayForIt, or sent directly to the school.*

Students who qualify for free meals shall never be denied a reimbursable meal, even if they have accrued a negative balance from previous purchases. Students with outstanding meal charge debt shall be allowed to purchase a meal if the student pays for the meal when it is received.

*Employees may use a charge account for meals, but may charge no more than \$15.00 to this account. When an account reaches this limit, an employee shall not be allowed to charge further meals or a la carte items until the negative account balance is paid.*

### **Negative Account Balances**

The school district will make reasonable efforts to notify families when meal account balances are low. Additionally, the school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. The school district will coordinate communications with families to resolve the matter of unpaid charges. Families will be notified of an outstanding negative balance once the negative balance reaches \$10.00. Families will be notified by *email through eTriton, balance slips will be sent home with Elementary students, you may view your students' balance on Power School.* **Negative balances of more than \$50.00, not paid prior to end of the semester, will be turned over to the superintendent or superintendent's designee for collection. Options may include: collection agencies, small claims court, or any other legal method permitted by law.**

MEAL CHARGES**Communication of the Policy**

The policy and supporting information regarding meal charges shall be provided in writing to:

- All households at or before the start of each school year;
- Students and families who transfer into the district, at time of transfer; and
- All staff responsible for enforcing any aspect of the policy.

Records of how and when the policy and supporting information was communicated to households and staff will be retained.

The superintendent may develop an administrative process to implement this policy.

Legal Reference: 42 U.S.C. §§ 1751 *et seq.*  
 7 C.F.R. §§ 210 *et seq.*  
 U.S. Dep't of Agric., SP 46-2016, Unpaid Meal Charges: Local Meal Charge Policies (2016).  
 U.S. Dep't of Agric., SP 47-2016, Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments (2016).  
 U.S. Dep't of Agric., SP 57-2016, Unpaid Meal Charges: Guidance and Q&A (2016).  
 Iowa Code 283A.  
 281 I.A.C. 58.

Cross Reference: 710.1 School Food Program  
 710.2 Free or Reduced Cost Meals Eligibility  
 710.3 Vending Machine

*It is the policy of this CNP provider not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, disability, age, or religion in its programs, activities, or employment practices as required by the Iowa Code section 216.6, 216.7, and 216.9. If you have questions or grievances related to compliance with this policy by this CNP Provider, please contact the Iowa Civil Rights Commission, Grimes State Office building, 400 E. 14th St. Des Moines, IA 50319-1004; phone number 515-281-4121, 800-457-4416; website: <https://icrc.iowa.gov/>.*

Approved 9/2018

Reviewed 8/2020

Revised \_\_\_\_\_

## **2020/2021 MEALS PRICING**

### **BREAKFAST**

ALL STUDENTS	\$2.25
ADULT	\$2.75
EXTRA MILK OR MILK ONLY	\$ .50

### **LUNCH**

K-5	\$2.50
6-12	\$2.60
ADULT	\$4.00
EXTRA MILK OR MILK ONLY	\$ .50